



Forest of Dean District Council, High Street, Coleford, GL16 8HG
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22 September 2016

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FIRE AND EVACUATION PROCEDURES

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Dear Councillor,

You are invited to attend a meeting of the **2020 Partnership Joint Committee** to be held in: West Oxfordshire District Council and remotely via video conference at the following locations: Cheltenham Borough Council, Cotswold District Council and Forest of Dean District Council on **Friday, 30 September 2016 at 10.00 am**.

Yours faithfully,

Clerk to 2020 Partnership Joint Committee

To: Councillors Colin Dingwall, Wendy Flynn, Christopher Hancock, James Mills, Patrick Molyneux (Chairman), Brian Robinson, Lynden Stowe (Vice chairman) and Roger Whyborn



AGENDA

1. APOLOGIES

To receive apologies for absence.

2. URGENT BUSINESS

The chairman to identify any items of urgent business.

3. MINUTES (Pages 1 - 10)

To confirm the minutes of the meeting held on 17 June 2016 (attached).

4. DECLARATIONS OF INTEREST

To receive any declarations of interest in any matter to be discussed at the meeting. Members and officers are requested to identify the nature of the interest.

5. PUBLIC QUESTION TIME

To answer questions asked by members of the public. The constitution requires that questions are received four working days before the meeting (deadline 4.00pm on Monday, 26 September 2016). (A maximum of 30 minutes will be allocated). To submit a question, please contact Democratic Services on 01594 812625 or email democratic.services@fdean.gov.uk.

6. MEMBER QUESTIONS

To answer questions asked by members. The constitution requires that questions are received four working days before the meeting (deadline 4.00pm on Monday, 26 September 2016). (A maximum of 30 minutes will be allocated). To submit a question, please contact Democratic Services on 01594 812625 or email democratic.services@fdean.gov.uk.

7. COMPANY DECISION AND FURTHER BUSINESS CASE UPDATE (Pages 11 - 42)

To consider and approve report PJC.7 - Company Decision and Business Case Update.

8. SHARED SERVICES BUDGET AND PERFORMANCE UPDATE (Pages 43 - 58)

To consider and approve the Shared Services budget and performance report PJC.9

9. HEALTH AND SAFETY POLICY (Pages 59 - 70)

To consider and agree PJC.8 Health and Safety Policy.

10. PROGRAMME PLAN QUARTER 2 STATUS REPORT (Pages 71 - 74)

To note PJC.10 the Programme Status Summary report.

11. EXEMPT BUSINESS

TO CONSIDER, AND IF SO AGREE, TO RESOLVE that under section 100A of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in schedule 12A of the said act

12. INTERNAL AUDIT (Pages 75 - 80)

To consider and approve report PJC.11.

13. PUBLIC PROTECTION (Pages 81 - 84)

To consider and approve report PJC.12.